

We hope to had a great fall semester! As 2024 comes to an end, we'd like to provide to you important information.

### Academic Year Work Schedules and Student Work Hours

Students in an appropriate part-time and employment ~~Sac State~~

UEI will assign a Sac State Checklist in UEI Workforce **to Non-Sac State Students**. Students will receive an email notification on January 16, 2025, to login to UEI Workforce to complete the checklist. Students are required to attach the applicable documentation of the

### January 14, 2025

Winter email for UC students.

### January 16, 2025

Sac State Form assigned in UEI Workforce and identifying 2025.

Graduate, den

Students meet UEI's minimum requirement to maintain employment. Minimum enrollment requirement are:

- Undergraduate: Six (6) semester units or nine (9) quarter units.
- Graduate: Four (4) semester units or six (6) quarter units.

**Please note:** If the department or agency to work for has a higher unit requirement, to meet the minimum requirement. Also, to be a full-time load.

**UEI Workforce** and a

